

System Resilience Group (SRG) Chorley A&E – Minutes

Wednesday 4 January 2017: 8.00 – 9.00 am
Meeting room 1, Preston Business Centre

Present:

Jayne Mellor	Head of Planning and Delivery, Clinical Commissioning Groups (CCGs) (Chair of meeting)
Suzanne Hargreaves	Operations Director, Lancashire Teaching Hospitals (LTH)
Karen Partington	Chief Executive, Lancashire Teaching Hospitals
Mark Pugh	Medical Director, Lancashire Teaching Hospitals
Mike Smith	Head of Assurance and Delivery - Lancashire, NHS England

In attendance:

Paul Havey	Finance Director / Deputy Chief Executive, Lancashire Teaching Hospitals
Emma Ince	Deputy Head of Planning and Delivery, CCGs
Lorraine Kelly	Communications Manager, Lancashire Teaching Hospitals
Erin Portsmouth	Head of Communications and Engagement, CCGs (minutes)

Apologies:

Gora Bangi	Chair, Chorley and South Ribble CCG
David Beckett	Chief Executive, GTD Healthcare
Graham Curry	Sector Manager South Lancashire & Fylde, North West Ambulance Service (NWAS)
Jan Ledward	Chief Officer, CCGs
Dinesh Patel	Chair, Greater Preston CCG
David Rigby	North West Ambulance Service

Item No.	Subject	Action
01/17	Welcome and Introductions Mrs Mellor welcomed everyone to the meeting.	
02/17	Apologies Apologies noted above.	
03/17	Minutes / actions from meeting – 21 December 2016 The minutes of the meeting for 21 December 2016 were not available at the meeting to be ratified or to examine any matters arising.	

	<p>The draft minutes will be sent round by email to meeting members for comments and sign off.</p>	All
04/17	<p>Chorley A&E re-opening plan</p> <p>A status report was not submitted but a verbal update was provided on the plans to re-open the A&E at Chorley Hospital as a limited hours emergency department.</p> <p>Mrs Hargreaves updated the meeting that work was on track to re-open on 18 January as planned, dependent on the new urgent care service getting up and running on both sites. She also highlighted concerns around whether the service has the level of staffing needed to be in operation and referenced a letter written to the CCGs about those concerns.</p> <p>Mrs Mellor provided an update further to a meeting that had taken place with GTD, and stated that the CCGs had assurance that the services will be ready to go on 18 January as planned.</p> <p>Mrs Mellor also outlined some of the outstanding elements that were being worked through, but that these were things that could easily be completed ahead of the 'go live' date.</p> <p>Mr Havey stated that the Hospital Trust would need a written response to their letter from the CCGs, which Mrs Mellor confirmed would be done following the next service mobilisation meeting.</p> <p>There was a discussion around the specification of patients / conditions that the integrated urgent care service would see, and the potential that the service may need to undertake some 'phasing' on the Royal Preston Hospital site, but Mrs Mellor confirmed that this was the 'worst case scenario' and would relate specifically to the level of minor injuries seen in relation to x-rays. She also confirmed that the contract for the service was related to volume of patients rather than specification of conditions and treatments, and that the specification (directory of service profile) itself had been agreed through the mobilisation process with the new provider.</p> <p>Mrs Hargreaves requested that the directory of service profile be circulated, which Mrs Mellor agreed to do.</p> <p>Mrs Partington re-stated that the condition for the limited hours A&E to re-open at Chorley Hospital was that the new urgent care service needed to be opened on both sites to deal with staffing moves that would need to take place.</p> <p>Mrs Hargreaves highlighted conversations that had been taking place between LTH and GTD Healthcare around the use of clinical rooms at</p>	<p style="text-align: center;">Mrs Mellor</p> <p style="text-align: center;">Mrs Mellor</p>

	<p>the Royal Preston Hospital site, and confirmed that this would be discussed further at the next mobilisation meeting for the service.</p> <p>There was a discussion about the funding for the estates work for Royal Preston Hospital to fully accommodate the new urgent care service. Mrs Mellor confirmed that the capital expected was now no longer available as the money was not released to NHS England from the Department of Health. The likelihood is that the money will be available in the 2017/18 financial year, but new bids would need to be submitted to access the funds. Mrs Mellor will talk to Mr Gaunt, the CCGs' Chief Finance Officer around what can be done in relation to any urgent capital funds needed.</p> <p>Mrs Hargreaves highlighted some concerns around patient pathways for the integrated urgent care service, particularly in relation to triage processes and documentation, and highlighted that the view from LTH was that they needed to be updated. GTD will be asked to review and circulate the pathways so they can be agreed by all parties.</p> <p>Mrs Mellor confirmed in response to some questions that GTD Healthcare has run urgent care services before in other areas.</p> <p>Mrs Hargreaves asked for the service rotas to be circulated, which Mrs Mellor agreed to pick up with GTD.</p> <p>Mr Smith queried 'in-reach' flow from the A&E in Chorley once it has re-opened, and an update was provided on the frailty service at Longridge, which has just been established, as well as the urgent care service 'front end streaming' of patients, which will also be taking place.</p> <p>Mrs Ince confirmed that currently Lancashire Care Trust has outlined that with staffing levels they can currently only do A&E 'in-reach' work from one site, but that she would look into this as the model and funding means that in-reach should be able to take place at both hospital sites simultaneously.</p> <p>Professor Pugh asked for an update on the care home medical service work. Mrs Mellor confirmed that a range of telehealth is being put into care homes from February onwards, and it is expected that this will be able to deal with the bulk of the pressures in relation to this vulnerable group of patients. This work will also provide insight of how to manage on-going GP services for care homes as a whole.</p> <p>Mrs Hargreaves confirmed that LTH is ready to open the limited hours A&E at Chorley on 18 January, and that like the service before when it operated 24 hours, it will deal with the same types of patients and cases. As always, major trauma and children will continue to be seen at Royal Preston Hospital, rather than at Chorley.</p> <p>Mr Smith asked if NWAS was clear on the changes from 18 January,</p>	<p>Mrs Mellor</p> <p>Mrs Mellor</p> <p>Mrs Mellor</p> <p>Mrs Mellor</p> <p>Mrs Ince</p>
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	<p>and Mrs Mellor confirmed that they were ready to trigger the appropriate pathways for ambulances as soon as the service re-opens.</p> <p>Ms Kelly asked meeting members on thoughts in relation to a new stakeholder briefing, and it was agreed that one should be produced and issued week commencing 9 January.</p> <p>Miss Portsmouth updated that communications activity to plan the 'launch' of the services was in hand and being co-ordinated across the CCGs, LTH and GTD Healthcare.</p>	Ms Kelly
05/17	<p>GTD update on urgent care centre mobilisation</p> <p>Ahead of the meeting, GTD submitted an update report on the mobilisation of the new urgent care centre.</p> <p>The discussion around the mobilisation for this service was dealt with as one item jointly with the Chorley A&E re-opening item, as outlined above.</p>	
06/17	<p>Any other business</p> <p>No other business was discussed.</p>	
	<p>Date, time and venue next meeting</p> <p>Wednesday 11 January, 8.00am – 9.00am Boardroom 1, Chorley House</p>	